

ENYSLS Constitution and By-Laws
2010 Revisions
Official First Draft for Distribution to Members
6/12/2010

Suggested Changes and Justification:

- **Minor wording changes** – *to correct spelling/usage/punctuation errors*
- **Automatic Amendments** - *to bring document in-line with the NYSAPLS Constitution & By-Laws (CBL).*
- **Allow Associate/Intern members to hold the office of Secretary** – *increased participation of Associates on the Board, increased volunteerism for the Secretary position, and precedent in other Regionals.*
- **Associate Members need not be pursuing licensure to qualify for membership** – *many work in the profession for years with no desire for licensure and should be welcomed as members of the Society.*
- **Change membership application and renewal procedures. ENYSLS will no longer directly accept membership applications and renewals. ENYSLS will still have the option to vet new members, but will not handle the logistics of membership** – *NYSAPLS has established a functional process for membership applications/renewals, and ENYSLS does not have the resources to manage the membership database or handle the payments. Dates of / rules for Delinquency, Separation and Application to be consistent with State Association rules.*
- **Provide the Board the ability to remove Directors from office for cause** – *solves the problem of absentee Directors and non-member Directors.*
- **Establish procedures for electing Directors when more than the required number of Directors are running for office (e.g. after a vacancy or failure to install)** – *officially establishes the procedure the Board decided to use in the November 2009 elections.*
- **Combines the Business Practices Committee with the Technical Committee** – *BP has been reporting as part of the Ethics Committee for several years. BP activities are more in line with those of the Technical committee.*
- **Establishes the Legislative Committee** – *a de facto committee that has been reporting at Board meetings for years, this establishes it as a real committee.*
- **Changes the required composition of the Nominating Committee** – *makes it easier to empanel a valid nominating committee, now requiring less members.*
- **Defines duties of Parliamentarian and Historian**

Proposed Timeframe:

- May BOD/Member Meeting – Present conceptual changes to BOD and Members in attendance. Receive Input – **DONE ✓**
- June BOD Meeting – Submit First Draft to BOD a week before the meeting for approval at the meeting. First Draft to be transmitted to all members after the June Meeting for their comments/suggestions. – **DONE ✓**
- September BOD Meeting – Submit Final Draft to Board for approval, incorporating BOD and Members Comments from May and June.
- November Elections – Mail proposed changes to Members as part of the annual Ballots in October – allow for line-item yes/no vote for each suggested change or group of changes. Changes will require a 2/3 affirmative vote to be accepted (single line-item for grammar/spelling/usage/punctuation corrections), except "Automatic Amendment" changes which will only require a 50% affirmative vote.
- Early December – prepare final, official, approved version of the Constitution & By-Laws. E-mail to all members, mail paper copy to the State Association for their records. Make final version available for download on the ENYSLS Website.

Notation for Review Copies only:

~~Text with Strikethrough~~ = Language to be removed/changed

Text in Red = New/Changed Language

Text in Blue = New/Changed Language – Automatic Amendments in line w/ NYSAPLS CBL

Final Notation on Ballots will be per precedent.

Please ignore all pagination, page-break, and minor formatting issues at this time. These issues will be addressed for the final version. The final document will contain an updated Cover Page, Table of Contents and Revision History (not included in this version).

THIS DOCUMENT IS FOR REVIEW ONLY.

CONSTITUTION

ARTICLE I NAME, PURPOSES AND AFFILIATION

Sec. 1 NAME

The name of this organization shall be the Eastern New York Society of Land Surveyors, Inc. (hereinafter referred to as the Society).

Sec. 2 PURPOSES AND OBJECTIVES

The purposes and objectives of the Society are as follows:

- (a) To maintain the practice of Land Surveying as a profession.
- (b) To promote the economic welfare of members of the Land Surveying profession by maintaining an active public relations program and by other related means.
- (c) To foster the establishment and maintenance of uniform high professional standards of work and ethics in the practice of the profession of Land Surveying for the greater protection of the public interest throughout the **State region**.
- (d) To secure common representation and guidance on laws, regulations, or any other problems which may affect the members' practice or their profession.
- (e) To collect and disseminate information of value to the members and to

the general public regarding the profession of Land Surveying.

- (f) ~~To interpret any laws or regulations and guide interpretation of the same which affect the practice of the profession of Land Surveying.~~ **To advise members of the laws, rules, and regulations, and the interpretation of same, which affect the practice of Land Surveying.**
- (g) To promote a spirit of friendship and cooperation among the members of the Society.

Sec. 3 AFFILIATION

The Society is affiliated with the New York State Association of Professional Land Surveyors, Inc. (hereinafter referred to as the State Association).

- (a) The Society shall be subject to the Constitution **and By-Laws** of the State Association.
- (b) The Society shall be governed by the Canons of Ethics of the State Association.
- (c) The Society shall adhere to the Code of Practice for Land Surveys of the State Association.

ARTICLE II MEMBERSHIP

Sec. 1 There shall be ~~seven~~ **ten (7 10)** classes of membership as follows:

- (a) ~~Senior~~ **Regular** Member: Those individuals currently registered for practice as licensed Land Surveyors by the New York State Department

of Education.

- (b) Life Member: ~~Currently or formerly registered licensed Land Surveyor in New York State who is over sixty five (65) years of age and retired from professional practice.~~ **A Regular Member of the Society who:**
- (1) **was registered to practice and who retires from professional practice; and,**
 - (2) **whose age and years of membership in the Society or State Association equals or exceeds the number of 80 when added together.**
 - (3) **If a designated Life Member returns to active work, membership shall revert to Regular Member status.**
- (c) Intern Surveyor Member: ~~Those individuals who have received a certificate as Intern Surveyor issued by the New York State Department of Education.~~ **One who has completed the requirements of the New York State Department of Education for the title of Intern Surveyor.**
- (d) Associate Member: Those individuals who have applied or have indicated their intention to apply for registration as licensed Land Surveyors in New York State ~~and~~ **or** who are currently and regularly employed under the direction of a duly registered Land Surveyor.
- (e) Honorary Member: ~~Those individuals who by reason of outstanding devotion and contribution to the profession of Land Surveying are found deserving of recognition by the Society.~~ **An individual who by reason of outstanding devotion and contribution to the Profession of Land Surveying is nominated by the Society, and upon whom an Honorary Membership is awarded by the Board of Directors of the**

State Association.

- (f) Affiliate Member: Those individuals, having an interest in or close association with the profession of Land Surveying but not eligible for any other class of membership.
- (g) Sustaining Member: Those individuals, institutions or corporations who by reason of their interest in the Land Surveying profession, and without recourse, aid in the financial support of the Society.
- (h) Student Member: A college or postgraduate student whose interest in Land Surveying is exemplified by active participation in the Society.
- (i) Out-of-State Member: A Land Surveyor licensed in the State of New York who is a member of his home state association, and whose home state association offers a reciprocal arrangement to State Association members.
- (j) Corresponding Member: Non-licensed or retired surveyors, residing outside of New York State, interested in receiving regular Society mailings, and other pertinent correspondence, authorized by the Board.

Sec. 2 ELIGIBILITY TO VOTE AND HOLD OFFICE

- (a) Eligibility to vote and serve as a member of the Board of Directors shall be restricted to ~~Senior~~ **Regular**, Life, Intern ~~Surveyor~~ and Associate Member classifications (~~Sec. 1 (a), 1 (b), 1 (c) and 1 (d)~~) or Honorary Members who qualify as members under **Article II**, Sec. 1 (a) or 1 (b).

- (b) Other membership classifications, ~~Honorary, Affiliate and Sustaining~~ shall enjoy all privileges of the Society except the rights to vote and hold office.

ARTICLE III OFFICERS AND BOARD OF DIRECTORS

Sec. 1 The administration of Society affairs shall be vested in its Board of Directors (hereinafter referred to as the Board.)

Sec. 2 ORGANIZATION

- (a) The Board shall consist of nine (9) elected ~~Senior~~ **Regular**, ~~or Life Members,~~ **or Honorary Members who qualify as members under Sec. 1 (a) or 1 (b), to be known as Senior Directors**, and three (3) elected Intern ~~Surveyors~~ or Associate Members, **to be known as Associate Directors**, and each shall serve a term of three (3) years, provided that the terms of three (3) Senior Directors and one (1) Associate Director shall expire each year. In addition, the most recent Past President who is not currently an elected Director shall be a member of the Board.
- (b) The officers consisting of a President, Executive Vice-President, Vice-President, Secretary and Treasurer shall be elected each year by the Board. Officers shall be ~~Senior~~ **Regular** ~~or Life Members,~~ **or Honorary Members who qualify as members under Article II, Sec. 1 (a) or 1 (b), except that the office of Secretary may also be held by an Associate or Intern Member**. They shall hold office for one (1) year or until their successors are elected. Terms of office to coincide with the calendar year. Installation of Officers and Directors to be at the

regular meeting in January.

(c) If the presiding officer at a meeting of the Board is not a Director, he shall hereby be authorized to cast a deciding vote, only in the case of a tie.

(d) The President and the Executive Vice President of the Society shall serve as Directors of the State Association and shall be reimbursed for all necessary expenses.

Sec. 3 The duties and responsibilities of the Board and the officers elected by the Board shall be **as** set forth in the By-Laws of the Society.

ARTICLE IV MEETINGS

Sec. 1 The Society shall hold an annual meeting during the month of November for the purpose of electing Directors and the transaction of other business for the Society.

Sec. 2 Regular and special meetings will be held as ~~provided~~ **set forth** in the By-Laws.

ARTICLE V AMENDMENTS

Sec. 1 This Constitution may be amended, in whole or in part, at any annual meeting or at a special meeting called for that purpose, by an affirmative vote of two-thirds (2/3) of all ballots cast by the members, provided that such amendment or amendments and ballots shall have been presented in writing to the members at least twenty (20) days prior to the date of the meeting.

Sec. 2 AUTOMATIC AMENDMENTS

- (a) Where any part of this Constitution is in conflict with the Constitution and By-Laws of the State Association, that part shall be changed to conform with the Constitution and By-Laws of the State Association.
- (b) A simple majority at a regular, special or annual meeting shall be required for acceptance of the wording.
- (c) Until such time as the amendment shall be made, the affected part shall be considered void and the corresponding part of the State Constitution and By-Laws shall be considered a part of this Constitution and By-Laws.

BY-LAWS

ARTICLE I MEMBERSHIP, ADMISSION AND SEPARATION

Sec. 1 Membership in the Society shall be by application ~~through the Society or~~ **to** ~~through~~ the State Association.

- ~~(a) — An applicant for admission to the Society in the Class of Senior, Life, Intern Surveyor, Associate or Sustaining Member shall file with the Chairman of the Membership Committee, a written application in such form and detail as may be prescribed by the Board from time to time. Such application shall support the qualifications for the class sought, as set forth in Article II, Sec. I of the Constitution.~~

~~(b) In lieu of the above, application may be made to Central Office of the State Association. Such application shall support the qualifications for the class sought as set forth in Art. II Sec. 1 of the Constitution.~~

(a) Application for admission to the Society in the class of Sustaining, Corresponding or Out-of-State Member shall be made to the Central Office of the State Association. Application for admission to the Society in the class of Regular, Life, Intern, Associate, Student or Affiliate Member shall be made to the Central Office of the State Association, and shall designate the Society as the primary or secondary regional affiliation.

(b) All applications shall support the qualifications for the class sought, as set forth in Article II, Sec. I of the Constitution.

(c) If a new or renewal applicant is deemed by the Board as not meeting the qualifications for the class sought, as set forth in Article II, Sec. I of the Constitution, the Board shall instruct the Membership Committee to inform the State Association, in writing, that said applicant has not met the qualifications for the class sought, and shall indicate to the State Association that the applicant:

(1) meets the qualifications for a different class of membership, upon which the applicant will be accepted as a member of the Society in that membership class for which they qualify, or

(2) does not meet the qualifications for any class of membership, upon which the applicant will be rejected and not entered on the rolls as a member of

the Society.

Sec. 2 ~~Honorary membership in the Society may be conferred upon the recommendation of the Board and an affirmative ballot of two thirds (2/3) of the votes at any annual meeting.~~ **Upon the recommendation of the Board, and an affirmative ballot of two-thirds (2/3) of the votes at any annual meeting, the name of any individual deserving of Honorary Membership shall be forwarded to the Secretary of the State Association for the consideration of the Board of Directors of the State Association.**

Sec. 3 ~~(a) Applications for all classes of membership shall be processed as follows:~~

~~(1) Membership Committee shall review all applications submitted as per Article I, Sec. 1 of By Laws; if complete, membership shall be announced by the Secretary of the Society, in writing, to the general membership.~~

~~(2) Upon notification from Central Office of the State Association of all applications submitted per Article 1, Sec. 1(b) of By Laws, membership shall be announced by the Secretary of the Society, in writing, to the general membership.~~

~~(b) Application for change in membership class shall be processed as follows:~~

~~(1) Application consisting of letter of request shall be filed with the Chairman of the Membership Committee, such request shall support the qualifications for the class sought, as set forth in Article II, Sec. 1 of the Constitution.~~

~~(2) Membership Committee shall review application. Change of class shall become effective upon verification of qualifications by Membership Committee, and verification with Treasurer that applicant's current dues are paid in full. Such change in membership class shall be announced to the Society at the next regular or annual meeting.~~

Sec. 4 All members in good standing in the Society ~~who are eligible~~ shall be members of the State Association. ~~Eligibility shall be determined by the Board.~~

Sec. 5 A Society member of any class may be dropped for due cause by an affirmative vote of two-thirds (2/3) of the voting members attending any regular meeting of the Society provided said member shall have been notified in writing of the pending action at least thirty (30) days prior to the meeting.

Sec. 6 Revocation by the State of License to Practice, failure to maintain registration, unethical practices, repeated display of incompetence, or other acts of commission or omission deemed to reflect adversely upon the Society or the profession shall constitute due cause for severance of membership in the Society.

NOTE: See Article VI, Sec. 2 and 3 for separation for non-payment of dues.

ARTICLE II BOARD OF DIRECTORS

Sec. 1 BOARD MEETINGS

(a) Unless otherwise ordered by the Board, regular meetings of the Board shall be held on the second (2nd) Thursday monthly except July at such place and time as shall be established by the Board.

- (b) A meeting of the Board shall be held during the annual meeting of the Society for the purpose of electing officers.
- (c) Special meetings may be called by the President for the purpose of transacting emergency business or discussing topics of extreme importance to the Society. Such special meetings must be called by the President at the written request of four (4) Directors.
- (d) When a regular meeting of the Board does not coincide with a regular membership meeting, a dinner allowance will be made for each Director in attendance in an amount to be determined annually by the Board. In the event that no action is taken as prescribed herein the allowance shall remain as ~~least~~ **last** established.

Sec. 2 QUORUM AND VOTING

- (a) No Board business shall be transacted at any meeting except as a quorum is in attendance.
- (b) For the purpose of transacting Board business, a quorum shall be defined as a majority of the total number of Directors.
- (c) Passage or failure of all measures presented at any meeting for Board action, shall be determined by a majority vote of the Directors present.

Sec. 3 VACANCIES AND SEPARATION

- (a) **Any Director who, by reason of death, resignation, or separation, or who is otherwise unable to serve in the capacity to which he was**

elected, shall be replaced for the unexpired portion of his term of office at the next annual election.

(b) A Director may be removed from office for due cause by an affirmative vote of two-thirds (2/3) of the Board attending any Board of Directors meeting provided said Director shall have been notified in writing of the pending action at least twenty-five (25) days prior to the meeting.

(c) Multiple, repeated, unexcused absences from Board meetings, or severance of membership in the Society, shall constitute due cause for removal from office.

ARTICLE III OFFICERS

Sec. 1 Officers shall be elected by the Board at the annual meeting for a term of one (1) year coinciding with the calendar year.

NOTE: See Constitution, Article III, Sec. 2 (b).

Sec 2 The President of the Society shall:

(a) Preside at all meetings of the Society and the Board.

(b) At or before the first meeting of the Society following his assumption of office, appoint such Standing Committees as are indicated elsewhere in these By-Laws.

- (c) Appoint all Temporary Committees.
- (d) On or before September first (1st) of each year, appoint a Nominating Committee as provided in ARTICLE V, Sec. 2 (a) of these By-Laws.
- (e) Be ex-officio a member of all committees except the Nominating Committee.
- (f) At or before the first meeting of the Society following his assumption of office, appoint a Society Historian and a Society Parliamentarian.
- (g) Perform such other duties as are incident to the office.

Sec. 3 The Executive Vice-President of the Society shall:

- (a) In the absence or disability of the President, perform the duties of that office.
- (b) In the event of death, resignation or removal of the President from office, succeed to that office and assume the duties thereof for the unexpired portion of the term of office.
- (c) Perform such duties as may be delegated to him by the President.

Sec. 4 The Vice-President of the Society shall:

- (a) In the absence or disability of the President and Executive Vice-President, perform the duties of the President.

- (b) In the event of death, resignation or removal of the President and Executive Vice-President from office, succeed to the office of President and assume the duties thereof for the unexpired portion of the term of office.
- (c) Perform such duties as may be delegated to him by the President.

Sec. 5 The Secretary of the Society shall:

- (a) Notify the membership of all meetings of the Society.
- (b) Keep minutes of all meetings of the Society and the Board and record the recommendations of all committees.
- (c) Conduct Society correspondence and carry into execution all directives, votes and resolutions not otherwise committed.
- (d) Keep a current roster of the names and addresses of all members and notify the Treasurer of all changes.
- (e) Notify members of their appointment to committees.
- (f) Notify officers and members of the Board of their election.
- (g) Prepare an annual report of the action, activities and condition of the Society.
- (h) Upon receipt of the report of the Nominating Committee, as provided in ARTICLE V, Sec. 2 (a) of these By-Laws, and at least two (2) weeks prior to the annual meeting, prepare and mail to each voting member of

the Society at his last known address, an announcement of said annual meeting, starting date, time and place. Said announcement shall include a ballot setting forth the names of the candidates as proposed by the Nominating Committee and provide space for the insertion of additional names for each office. The ballot shall be of such shape and size that it must be folded to mail in a standard size envelope. Also included with the announcement shall be an envelope addressed to the Secretary. The back of the envelope shall have, imprinted or stamped, a space for the signature of the voting member. A ballot ~~mailed~~ **received** without the required signature shall be void. The Secretary shall give the tellers the unopened envelopes. The tellers shall call for the vote, by closed ballot, of those eligible members present who have not voted by mail.

Sec. 6 The Treasurer of the Society shall:

- (a) Keep an accurate accounting of all monies received and expended.
- ~~(b) Collect all monies due the Society, the State Association and any other organization to which the members may become financially responsible through the Society unless agreement is made with the State Association to provide collection services.~~
- ~~(1) Send dues notices prior to February 1, delinquency notices prior to April 1.~~
- (b) Deposit all funds in a bank approved by the Board.
- (c) Report on the financial status of the Society at the annual meeting and such other meetings as requested. For reporting purposes the fiscal year of this organization shall begin November 1 and end October 31 of the

following year.

- (d) Disperse Society funds only as directed by the Board.
- (e) Submit all records, accounts and correspondence to audit, as and when, requested by the Board.
- ~~(g) Submit a list of delinquent members to the Board prior to its June meeting for final action.~~

Sec. 7 All officers shall serve without compensation except that the Secretary and/or Treasurer may be paid from Society funds an ~~annual~~ amount to be determined **annually** by the Board.

Sec. 8 ABSENCE AND VACANCIES

- (a) In the absence of, or temporary inability of, the Secretary or Treasurer to serve at full capacity, the President shall appoint a Secretary or Treasurer pro tem. Temporary inability shall be construed as not exceeding three (3) months.
- (b) Any duly elected officer, with exception of the President, who by reason of death, resignation, separation or who is otherwise unable to serve in the capacity to which he was elected, shall be replaced for the unexpired portion of his term of office, without undue delay, by the Board.

Sec. 9 PARLIAMENTARIAN AND HISTORIAN

- (a) The Parliamentarian of the Society shall:**

- (1) Be present at all meetings of the Society and Board.**
 - (2) Assist the presiding officer in following parliamentary procedure and act as the reference person on questions relating to the Constitution and By-Laws of the Society, the Constitution and By-Laws of the State Association, and Robert's Rules of order.**
 - (3) Ensure that policy decisions are within limits established by the Constitution and By-Laws of the Society.**
 - (4) Serve as a member of the Constitution & By-Laws Committee.**
- (b) The Historian of the Society shall:**
- (1) Compile, organize and maintain a collection of photographs, articles, files, and other Society memorabilia and historical documents as a record of Society activity.**
 - (2) Research the history of the Society and make presentations to the Members or Board when requested.**
 - (3) Assist with the planning and arrangement of Society exhibits.**
 - (4) Prepare periodic reports of Society history.**
- (c) The Parliamentarian and Historian shall assume their duties when**

**appointed by the President as specified in Article III, Section 2 (f).
The Parliamentarian and Historian shall continue to serve until
replacement or resignation.**

**(d) Unless the Parliamentarian and Historian are Officers or Directors,
they shall not be voting members of the Board, and shall not count
towards quorum.**

**(e) In the absence or temporary inability of the Parliamentarian to
serve at full capacity, the President shall appoint a Parliamentarian
pro tem.**

ARTICLE IV SOCIETY MEETINGS

Sec. 1 MEETINGS

(a) ~~Unless otherwise ordered by the Board,~~ **Regular meetings of the Society shall be held on the second (2nd) Thursday during the months of January, March, May, September and November at such place and time as shall be established by the Board. The date of a regular meeting may be changed by the Board for reasonable cause.**

(b) The regular meeting in November shall be known as the annual meeting and shall be for the purpose of electing Directors, receiving reports of officers and committees and for any other business that may arise.

(c) Special meetings may be called by the President for the purpose of transacting emergency business or discussing topics of extreme

importance to the Society. Such special meetings must be called by the President at the written request of ten (10) voting members in good standing. Notice of all special meetings and the reason for such meetings shall be ~~mailed~~ **transmitted** to all members at least five (5) days prior to the meeting, and no business, other than that specified in the notice, shall be transacted at the meeting.

Sec. 2 QUORUM AND VOTING

- (a) No Society business shall be transacted at any meeting except as a quorum is in attendance.
- (b) For the purpose of transacting Society business, a quorum shall be defined as thirty percent (30%) of the voting membership.
- (c) Passage or failure of all measures presented at any meeting for Society action shall be determined by a majority vote of the voting membership present, except as specifically indicated in ARTICLE V of the Constitution and ARTICLES I, IV and VII of these By-Laws.
- (d) The manner of casting ballots on all questions shall be at the discretion of the presiding officer, except as specifically provided under the Constitution or elsewhere in these By-Laws; and further excepted that a written or other form of secret ballot must be employed when requested by any member entitled to vote.
- (e) For the purpose of election of Directors, only a plurality of votes cast shall be required. In case of a tie vote, a revote by those eligible members present shall be required to resolve the tie.

- (f) **When an election of Directors includes an additional Director or Directors to be elected to fill an unexpired term or terms per Article II, Sec. 3 (a), the candidate receiving the largest number of votes will be elected to fill the vacant position with the longest term, in order, until all vacant positions are filled.**
- (g) **If, between the annual election in November and the installation of new Directors at the regular meeting in January, a Director-elect resigns, or declines to accept the position for which he was elected, the Board shall re-apportion the available Director positions amongst the remaining Directors-elect and candidates for Director from the most recent annual election, with the Director-elect or candidate receiving the largest number of votes being assigned to fill the available Director position with the longest term, in order, until all available Director positions are filled.**
- (h) The rules contained in "Robert's Rules of Order" shall govern the Society in all cases to when they are applicable, and in which they are not inconsistent with the By-Laws or the special rules of the Society.

ARTICLE V COMMITTEES

Sec. 1 The following Standing Committees shall be appointed by the President as outlined in ARTICLE III, Sec. 2 (b) of these By-Laws:

- (a) Constitution and By-Laws Committee: This Committee shall:
 - (1) Maintain a continuing study of the Constitution and By-Laws

and the application of the provisions thereof.

- (2) Receive, ~~and~~ study, and initiate suggestions for amendments to the Constitution and By-Laws.
- (3) Act in an advisory capacity to the officers and committees of the Society in interpreting the provisions of the Constitution and By-Laws.
- (4) Report to the Board on the above, and recommend specific specialized studies of the Constitution and By-Laws when deemed desirable.

(b) Scholastic Development Committee: This Committee shall:

- (1) Foster recognition of professionalism among students.
- (2) Seek continued improvement in the education of Surveyors.
- (3) Endeavor to inculcate professionalism through the educational institutions.
- (4) Award annual scholarships for scholastic achievement and raise funds for same.

(c) Ethical Practices Committee: This Committee shall:

- (1) Periodically review the published Canons of Ethics of the State Association and recommend means to maintain and advance them.

- (2) Investigate and discourage unethical and illegal practices.
 - (3) Cooperate with authorities concerned with the administration and enforcement of laws that govern and control the practices of Surveying.
 - (4) Consider and recommend to the Board the expulsion of members for cause shown.
- (d) Continuing Education Committee: This Committee shall:
- (1) Promote the continued professional development of the Society through the educational processes.
 - (2) Sponsor seminars or workshops on a regular basis in order to provide educational opportunities to the Society.
 - (3) Act as liaison between the Society and ~~the Continuing Education Committee of N.Y.S.A.P.L.S. and A.C.S.M.~~ **the State Association.**
- (e) Finance Committee: This Committee shall:
- (1) Study the reports of the Treasurer and advise the President of any action that should be taken to protect the financial condition of the Society.

- (2) Review the financial condition and policies of the Society and recommend any steps deemed desirable to improve the financial status and operation of the Society.
 - (3) Audit the books each year allowing the Treasurer sufficient time to prepare the "end of the year" report for the annual meeting.
 - (4) Prepare ~~the~~ **an** annual budget prior to September 1 for submission by the President to the Board.
- (f) Membership Committee: This Committee shall:
- ~~(1) — Receive and review all membership applications under Article I, Sec. 1 (a) of By-Laws.~~
 - (1) Recommend steps and actions to be taken by the Society to obtain the membership of all eligible persons, and promote and implement all approved steps and actions.
 - (2) Receive and review lists of new and renewal applicants from the State Association to determine if said applicants meet the qualifications for the class sought, as set forth in Article II, Sec. I of the Constitution, and upon determination that the applicant does not meet the qualifications for the class sought, recommend action to the Board.**
 - (3) At the direction of the Board, inform the State Association in writing of the rejection of an applicant or change in the applicant's class of membership.**

(g) Program Committee: This Committee shall:

- (1) Provide a varied choice of special programs of interest and value to the Society.
- (2) Determine nature or type of all programs.
- (3) Contact and arrange for speakers, participants or special guests.
- (4) Arrange for meeting place and facilities, **unless these duties have already been designated to another by the President.**
- (5) Notify Secretary of all arrangements prior to notification of meeting to all members.

(h) Public Relations Committee: This Committee shall:

- (1) Cause to be published, articles of interest to the public.
- (2) Promote such public activities as to develop a better understanding of the profession.

(i) Business Practices **and Technical Information** Committee: This Committee shall:

- (1) Continually study current costs of labor, materials, equipment, etc. as they affect survey work.
- (2) Make, periodically, a survey of area personnel practices, in order to better determine current operational costs.

(3) Inform the Society of new techniques, equipment, etc.

(j) ~~Technical Information~~ **Legislative** Committee: This Committee shall:

(1) Through periodic reports, inform the Society in regard to new laws or changes in laws, requirements, regulations, local ordinances, rules, map and report filings, as they pertain to the practice of Land Surveying.

(2) Act as liaison between the Society and the Legislative Committee of the State Association.

Sec. 2 The following Temporary Committees shall be appointed by the President as outlined in ARTICLE III, Sec. 2 (c) of these By-Laws:

(a) On or before September 1 of each year, the President shall appoint a Nominating Committee of at least ~~three (3) Senior Members and at least one (1) Intern Surveyor or Associate Member~~ **one (1) Regular or Life Member, and at least one (1) Intern or Associate Member** to prepare a slate of candidates for Directors for the ensuing year. ~~The current Vice-President shall automatically be a candidate for the office of Executive Vice-President and the current Executive Vice-President for the office of President.~~ After investigating the background and eligibility of all candidates proposed, the Committee shall discuss the proposed position with the candidate selected in order to make him aware of the functions and responsibilities of the office and secure his

assurance of the acceptance if his selection is confirmed. This Committee shall report its selections to the Secretary not later than three (3) weeks prior to the annual meeting. The President shall not serve on the Nominating Committee and shall not influence the Committee's deliberations.

- (b) The President may at any time appoint other Temporary Committees on subjects for which there is no Standing Committee, and which are deemed necessary in the conduct of the Society business or offer an expedient means of furthering the affairs of the Society.

ARTICLE VI DUES

Sec. 1 **Society (regional)** dues for the various classes of ~~Society~~ membership shall be determined annually by a majority vote of the voting membership present at the annual meeting ~~and which dues shall, in addition, include an amount equal to those assessed by the State Association.~~ In the event that no action is taken as prescribed herein, dues shall remain as last established until changed by action of the voting membership at a meeting duly called for that purpose. Changes in **Society** dues shall ~~take effect on February 1 following the change.~~ **be forwarded to the State Association and shall take effect at the next regular dues assessment of the State Association.**

Sec. 2 Dues for all classes of membership shall be payable ~~on or before February 1 of each year.~~ **as specified by the State Association.** ~~A member~~ **Members** of any class delinquent in ~~the~~ **their** dues ~~on or after April 1~~ shall be considered not in good standing and, ~~if delinquent after June 1~~ **dropped from the rolls of the State Association**, shall be dropped from the rolls of the Society and lose all privileges thereof.

Sec. 3 Any member dropped from Society rolls for non-payment of dues may be reinstated by reapplication **to the State Association** and ~~payment of current dues.~~

Sec. 4 Honorary Members and Life Members shall not be liable for annual dues.

ARTICLE VII AMENDMENTS

Sec. 1 These By-Laws may be amended, in whole or in part, at any annual meeting or at a special meeting called for that purpose by an affirmative vote of two-thirds (2/3) of all ballots cast by the members; provided that such amendment or amendments and ballots shall have been presented in writing to the members at least ten (10) days prior to the date of the meeting.

Sec. 2 AUTOMATIC AMENDMENTS

- (a) Where any part of these By-Laws is in conflict with the Constitution and By-Laws of the State Association, that part shall be changed to conform with the Constitution and By-Laws of the State Association.
- (b) A simple majority at a regular, special or annual meeting shall be required for acceptance of the wording.
- (c) Until such time as the amendment shall be made, the affected part shall be considered void and the corresponding part of the State Constitution and By-Laws shall be considered a part of this Constitution and By-Laws.