



**EASTERN NEW YORK SOCIETY OF LAND SURVEYORS
INCORPORATED**

Charter Affiliate of the New York State Association of Professional Land Surveyors

P.O. Box 4399, Clifton Park, N.Y. 12065-4399

Visit us on the web at www.enysls.org

MINUTES

BOARD OF DIRECTORS MEETING

Thursday, December 10, 2009

Tommell & Associates, Saratoga Springs, NY

President Johannessen called the meeting to order at approximately 5:54pm

Present were: Howie Johannessen, Kurt Heiss, Bob Ihlenburg, William Whimple, Kristin Demers, Kevin Waldruff, Eric Crampton, and Lawrence O'Connor (via conference call).

Absent were: Carl Rigdon, Gordy Matson, Bill Darling, and Matt Bowe.

Guests: Don Darrah, Kaleb Winters, Mike Gaines (three newly elected BOD members)

Secretary's Report: Kurt Heiss

The minutes from the November meeting were reviewed; a motion was made by Bill Whimple, Seconded by Bob Ihlenburg, to approve the minutes with minor corrections. Motion passed.

Secretary Heiss reported on the Society's remembrance of Lindsay Boutelle (several Board members attended the wake, a flower arrangement and sympathy card was purchased, and a charitable donation made), and passed around a card received from Lindsay's wife thanking the Society.

Treasurer's Report: Bob Ihlenburg

Treasurer Ihlenburg submitted a written report. A dues check has been received from NYSAPLS for \$2,100.50. Treasurer Ihlenburg passed around information on the Society Broker Accounts. Checks have been issued for tonight's dinner, and the check for the NYSAPLS Conference Journal Ad has been written. A motion was made by Kurt Heiss, Seconded by Eric Crampton, to approve the Treasurer's Report. Motion passed.

President's Report: Howie Johannessen

President Johannessen presented the following topics to the Board:

- Proposed 2010 Budget. The proposed budget was circulated and discussed at length. The budget and the Society financial situation is much the same as last year. A motion was made by Kristen Demers, Seconded by Larry O'Connor, to approve the 2010 Budget with minor changes as discussed. Motion passed. [Proposed Budget, with changes, as approved, attached].

[NOTE – The following discussion/motion to raise the ENYSLS Portion of the annual dues was rescinded at the January Board of Directors Meeting. After the December meeting, it was discovered that, per the ENYSLS Constitution and By-Laws, the dues can only be raised by a majority of members present at the Annual Meeting. See the January BOD minutes for more information].

- Dues increase for 2010. Every year, NYSAPLS asks Regionals to review their current Regional dues structure and submit any changes. Currently the ENYSLS Regional dues are \$30 per regular member and \$10 per Associate/Intern/Other paid member. ENYSLS receives a check for the Regional portion of the total, combined dues twice per year. The Board discussed the benefits and drawbacks of raising the Regional member dues. It was decided that a minor increase in the Regional dues, amounting to a very small increase in the total percentage of each member's total, combined dues, could be

shouldered by the members, and would generate a little more income for the Society, and would help us continue our programs and activities, and help offset the losses at each dinner meeting. A motion was made by Bob Ihlenburg, seconded by Kevin Waldruff, to raise the Regional portion of the regular member dues by \$10 per year, and to raise the Regional portion of the associate/intern member dues by \$5 per year, to be submitted to NYSAPLS and to take effect during 2010. Motion passed.

- Chairmen are needed for the Membership Committee and the Public Relations Committee. Kurt Heiss volunteered to chair the Membership Committee, stating that he has been correlating the membership lists already as part of maintaining the Proprietor List and the Ballot Mailing List. President Johannessen will continue to search for a Public Relations Committee Chair.
- President Johannessen has started establishing a Regional Conference Committee for the 2012 Conference. The following have volunteered so far: Bill Whimple, Jody Lounsbury, Brian Magee, Larry O'Connor and Mike Gaines. President Johannessen will continue to search for additional volunteers, and appoint a Chair when appropriate.
- Due to the current economy, NYSAPLS has once again voted to continue to waive the late fee for late-renewing members.

Executive Vice-President's Report: Gordy Matson: No Report

Vice-President's Report: Kevin Waldruff – Nothing to Report

Committee Reports:

-----Standing Committees-----

Constitution & By-Laws: Bob Ihlenburg – Nothing to Report

Scholastic Development: Kristin Demers:

- Scholarship: Interviews were held in November. There were 2 applications from the Ranger School, 3 from Paul Smiths, 6 or 7 from Alfred, and none from Mohawk Valley or Hudson Valley. The committee is planning to meet soon to award scholarships.
- Shadow Day: It may be possible to receive some compensation from Paul Smiths for the 2009 Shadow Day. The academic calendar has changed again which will allow Shadow Day to be held in conjunction with a Dinner Meeting as in past years, making it easier and more financially feasible for ENYSLS to participate.
- The committee is planning a 50/50 raffle for the January Meeting.

Ethics and Business Practices: Don Darrah:

- The committee is still looking into the issue of Foresters marking property lines.
- The NYS Bar Association is circulating a brochure for homebuyers detailing issues surrounding purchasing a house, and recommending necessary tasks in the process and professionals to be involved in the process (Title Search, Realtor, etc . .). Land Surveyors are not mentioned in the brochure. President Johannessen will show the brochure to NYSAPLS and see if they want to contact the Bar Association to discuss the issue and suggest they include information on Land Surveying in the next version of the brochure.

Continuing Education: Jody Lounsbury – Verbal Report presented by Bill Whimple:

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Director N.Y. State Assoc. of Professional Land Surveyors - C. Howard Johannessen (518) 439-9981
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The committee is continuing to search for members to provide one-hour courses at the dinner meeting. The Board held a short discussion of the pricing options for offering said courses at the member meetings.

Finance: Bill Darling – No Report.

Membership: Kurt Heiss:

NYSAPLS recently sent around an updated list of paid members. Many lapsed members are now up-to-date with their dues, probably due to the upcoming conference. Kurt Heiss will update the ENYSLS membership list based on this updated paid list.

Legislative: Larry O'Connor – Nothing to Report

Program: Bill Whimple:

The January meeting will be at Moscatiello's, and Kevin is still attempting to arrange for a talk on Debt Collections.

Public Relations:

Alternatives to the Home Show were again discussed. The deadline for signing up for Engineer's Week is approaching. The Board discussed Engineer's week and it was generally agreed that the timing and manpower required to get involved with Engineer's Week this year was similar to that required for the Home Show, and that the Board had previously decided to take a year off from the Home show, and thus we should not attempt to get involved with Engineer's Week this year for the same reasons.

It was generally agreed that the Board should find a Public Relations Chair, re-establish a Public relations Committee, and have that committee report to the Board (as do other committees) with their options and recommendations for future participation in trade shows and society conferences (such as the Home Show and Engineer's Week). President Johannessen will continue to look for a Public Relations Chair and make calls for volunteers for a Public Relations Committee.

Technical Information: Eric Crampton – No Report

-----Temporary and Ad-hoc Committees-----

Website and Archival Information: Kurt Heiss – Nothing to Report

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Old Business:

Honorary Members – Secretary Heiss reported on the procedures for making Honorary Members, and submitted a list of suggested Honorary Members. The Board discussed the list and discussed nominating one Honorary Member per year over the upcoming years.

A motion to adjourn was made by Bob Ihlenburg, seconded by Kristin Demers, and the meeting was adjourned at approximately 8:05pm.

The next meeting of the ENYSLS Board of Directors will be held on Thursday, January 7th, 2010, at Moscatiello's Restaurant, in conjunction with the ENYSLS January Membership Meeting.

Respectfully Submitted,
Kurt J. Heiss, L.S. - ENYSLS Secretary
heisskj953@roadrunner.com

As approved, with revisions, by the ENYSLS BOD.

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2010 EASTERN NEW YORK SOCIETY OF LAND SURVEYORS BUDGET (12/10/09)

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year
INCOME													
MEMBERSHIP DUES	0.00	0.00	0.00	0.00	1,725.00	0.00	0.00	0.00	1,725.00	0.00	0.00	0.00	3,450.00
BEQUESTS	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
RAFFLE INCOME			50.00		50.00				50.00		50.00		200.00
WORKSHOP COURSES				1,000.00									1,250.00
LIVEST INCOME													0.00
NYSAPLS													0.00
DINNER MONEY (30)	750.00	0.00	750.00	0.00	750.00	100.00	0.00	0.00	750.00	0.00	1,200.00	0.00	4,200.00
Income totals	750.00	0.00	800.00	1,000.00	2,525.00	100.00	0.00	0.00	2,525.00	0.00	1,250.00	250.00	9,200.00
EXPENSES													
GENERAL MEMBERSHIP													
DINER MEETINGS	900.00		900.00		900.00		0.00	0.00	900.00		1,200.00		4,800.00
SHADOW DAY	0.00	0.00	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00
BANK SERVICE / CHECKS	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	70.00
MEMORIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00
SCHOLARSHIPS	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEB SITE		50.00											50.00
INSURANCE					500.00								500.00
MARKETING / HOME SHOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONVENTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	390.00	390.00
MEMBERSHIP TOTALS	900.00	2,050.00	1,550.00	35.00	1,400.00	0.00	0.00	0.00	1,035.00	0.00	1,200.00	390.00	8,560.00
BOARD OF DIRECTORS													
MAILINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	60.00
POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
MEETING MEALS	0.00	85.00	0.00	85.00	0.00	85.00	0.00	85.00	0.00	85.00	0.00	95.00	520.00
SUPPLIES FOR SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DIRECTORS TOTALS	0.00	85.00	0.00	85.00	0.00	85.00	0.00	85.00	0.00	205.00	0.00	95.00	640.00
Misc. payments													
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc. payments totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total expenses	900.00	2,135.00	1,550.00	120.00	1,400.00	85.00	0.00	85.00	1,035.00	205.00	1,200.00	485.00	9,200.00
Cash short/extra	(150.00)	(2,135.00)	(750.00)	880.00	1,125.00	15.00	0.00	(85.00)	1,490.00	(205.00)	50.00	(235.00)	0.00