



**EASTERN NEW YORK SOCIETY OF LAND SURVEYORS  
INCORPORATED**

Charter Affiliate of the New York State Association of Professional Land Surveyors

**P.O. Box 4399, Clifton Park, N.Y. 12065-4399**

Visit us on the web at [www.enysls.org](http://www.enysls.org)

**MINUTES  
BOARD OF DIRECTORS MEETING**

Thursday, October 14, 2010

CT Male, Latham, NY

President Johannessen called the meeting to order at approximately 5:48pm

Present were: Howie Johannessen, Kurt Heiss, Carl Rigdon, Kristin Demers, Don Darrah, Eric Crampton, Gordy Matson, Lee Lurie, Bill Darling, and William Whimple.

Absent were: Bob Ihlenburg, Lawrence O'Connor, and Michael Gaines.

Guests: Jody Lounsbury (Nominating, Continuing Education & Public Relations Committees Chair).

**Secretary's Report:** Kurt Heiss

- The minutes from the September meeting were reviewed; a motion was made by Bill Darling, Seconded by Bill Whimple, to approve the minutes. Motion passed.

**Treasurer's Report:** Bob Ihlenburg – No Report

**President's Report:** Howie Johannessen:

- President Johannessen briefly discussed the need for new officers with many current officers leaving the Board.
- NYSAPLS' contribution to the Canal Exhibit was \$1100
- NYSAPLS will be offering "free" webinars in March and September 2011 (Wednesday March 9 and Wednesday September 7). The cost of the "free" webinars will be \$10 per head to cover the cost of the 1-hour CEU Certification.
- NYSAPLS is pushing the Pillars of Excellence Program – there are several categories of awards open and presentations are made at the Annual Conference.

**Executive Vice-President's Report:** Eric Crampton - Nothing to Report

**Vice-President's Report:** Don Darrah:

The venue for the November meeting is reserved – the Crossgates Restaurant. Jeff Martin from the NYSDEC is available to give a presentation about FEMA and Flood Elevations. This program has previously been approved for credit. A discussion ensued regarding having this program approved for a one-hour credit. A further discussion ensued regarding the pricing for the dinner venues and what should be charged if the dinner presentations are credit-bearing. A motion was made by Bill Whimple, Seconded by Gordy Matson, to authorize the Continuing Education Committee to get approval for the course through PIE, and if a one-hour CEU credit is approved, to set a price of \$40 for Licensed Members and \$25 for others to attend the dinner meeting. Motion Passed.

**Committee Reports:**

-----Standing Committees-----

Constitution & By-Laws: Kurt Heiss –

- The proposed revisions are on schedule and will be included with the annual ballot mailing in November.

Scholastic Development: Kristin Demers:

- The due date for scholarship applications is tomorrow (10/15/2010), and to date only two applications have been received.

Ethics and Business Practices: Don Darrah – Nothing to Report

Continuing Education: Jody Lounsbury –

- See Vice-President's Report above.

Finance: Bill Darling:

- Bill presented a Proposed 2011 budget to the Board. The Board discussed several aspects of the budget and a number of unnecessary/obsolete line items were removed. A motion was made by Kurt Heiss, seconded by Kristin Demers, to approve the Proposed Budget as revised. Motion Passed (Proposed Budget Attached).

Membership: Kurt Heiss:

- The list of lapsed members has been compiled by NYSAPLS and forwarded. The list was circulated so that individual BOD members could make personal calls to any lapsed members they know. An e-mail will be sent to the lapsed members announcing the November 1<sup>st</sup> cutoff date for renewals without a reinstatement fee, and mentioning that lapsed members will be removed from the Proprietor List after that date.

Legislative: Larry O'Connor – No Report

Program: Bill Whimple –

- See Vice-President's Report above.

Public Relations: Jody Lounsbury – Nothing to Report

Technical Information: Eric Crampton – Nothing to Report

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President: C. Howard Johannessen	Bill Darling	2011	C. Howard Johannessen	2012	Eric Crampton	2013
Exec. Vice-President: Eric Crampton	Kurt Heiss	2011	Gordon Matson	2012	Don Darrah	2013
Vice-President: Don Darrah	Robert J. Ihlenburg	2011	Lawrence J. O'Connor	2012	Carl Rigdon	2013
Secretary: Kurt Heiss	Lee Lurie	2011	Kristin Demers	2012	Mike Gaines	2013
Treasurer: Robert J. Ihlenburg					Past President - William Whimple	

Director N.Y. State Assoc. of Professional Land Surveyors - C. Howard Johannessen (518) 439-9981

Director N.Y. State Assoc. of Professional Land Surveyors - Eric Crampton (518) 786-7400

President's Address - P.O. Box 454, West Sand Lake, NY 12196 - cijohannessen@nycap.rr.com

-----Temporary and Ad-hoc Committees-----

Website and Archival Information: Kurt Heiss – Nothing to Report

Conference Committee 2012: Brian Magee – Written Report Submitted (attached)

Nominating Committee 2010: Jody Lounsbury:

- A full slate of candidates has been assembled, including three Senior Members and two Associate Members (written report attached).

**Old Business:**

No Old Business

**New Business:**

- President Johannessen asked if ENYSLS should have a Conference Journal ad as in past years. It was mentioned that the Early Bird deadline had passed. A discussion ensued regarding the various size choices available and the contents of a possible ad. A motion was made by Don Darrah, Seconded by Bill Whimple, for ENYSLS to purchase a full-page Conference Journal ad displaying the names of members (as in past years) and with a note "See you in Saratoga in 2012." Motion Passed. Secretary Heiss will produce the ad.

A motion to adjourn was made by Don Darrah, seconded by Carl Rigdon, and the meeting was adjourned at approximately 7:40pm.

**The next meeting of the ENYSLS Board of Directors will be held on Thursday, November 11, 2010, at the Crossgates Restaurant in Albany, NY, in conjunction with the ENYSLS Annual Meeting.**

Respectfully Submitted,  
**Kurt J. Heiss, L.S.**  
**ENYSLS Secretary**  
heisskj953@roadrunner.com

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## 2011 EASTERN SOCIETY OF SURVEYORS PROPOSED BUDGET (10/14/10)

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year
<b>INCOME</b>													
MEMBERSHIP DUES	0.00	0.00	0.00	0.00	1,725.00	0.00	0.00	0.00	1,725.00	0.00	0.00	0.00	3,450.00
BEQUESTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RAFFLE INCOME			50.00		50.00				50.00		50.00		200.00
WORKSHOP COURSES	200.00		200.00		200.00				200.00				800.00
LIVEST INCOME													0.00
NYSAPLS													0.00
DINNER MONEY (30)	900.00	0.00	900.00	0.00	900.00	0.00	0.00	0.00	900.00	0.00	900.00	0.00	4,500.00
<b>Income totals</b>	<b>1,100.00</b>	<b>0.00</b>	<b>1,150.00</b>	<b>0.00</b>	<b>2,875.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,875.00</b>	<b>0.00</b>	<b>950.00</b>	<b>0.00</b>	<b>8,950.00</b>
<b>EXPENSES</b>													
<b>GENERAL MEMBERSHIP</b>													
DINNER MEETINGS	900.00		900.00		900.00		0.00	0.00	900.00		900.00		4,500.00
SHADOW DAY	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
BANK SERVICE / CHECKS	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	70.00
MEMORIALS	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	240.00
SCHOLARSHIPS	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEB SITE		40.00											40.00
INSURANCE					0.00								0.00
MARKETING / PR	500.00	0.00	0.00	0.00	250.00	0.00	0.00	0.00	290.00	0.00	0.00	0.00	1,040.00
CONVENTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>MEMBERSHIP TOTALS</b>	<b>1,420.00</b>	<b>2,060.00</b>	<b>1,320.00</b>	<b>55.00</b>	<b>1,170.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>1,245.00</b>	<b>20.00</b>	<b>920.00</b>	<b>20.00</b>	<b>8,290.00</b>
<b>BOARD OF DIRECTORS</b>													
MAILINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00
POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	0.00	20.00
MEETING MEALS	0.00	85.00	0.00	85.00	0.00	85.00	0.00	85.00	0.00	85.00	0.00	85.00	510.00
SUPPLIES FOR SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DIRECTORS TOTALS</b>	<b>0.00</b>	<b>85.00</b>	<b>0.00</b>	<b>85.00</b>	<b>0.00</b>	<b>85.00</b>	<b>0.00</b>	<b>85.00</b>	<b>0.00</b>	<b>235.00</b>	<b>0.00</b>	<b>85.00</b>	<b>660.00</b>
<b>Misc. payments</b>													
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Misc. payments totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total expenses</b>	<b>1,420.00</b>	<b>2,145.00</b>	<b>1,320.00</b>	<b>140.00</b>	<b>1,170.00</b>	<b>105.00</b>	<b>20.00</b>	<b>105.00</b>	<b>1,245.00</b>	<b>255.00</b>	<b>920.00</b>	<b>105.00</b>	<b>8,950.00</b>
<b>Cash short/extra</b>	<b>(320.00)</b>	<b>(2,145.00)</b>	<b>(170.00)</b>	<b>(140.00)</b>	<b>1,705.00</b>	<b>(105.00)</b>	<b>(20.00)</b>	<b>(105.00)</b>	<b>1,630.00</b>	<b>(255.00)</b>	<b>30.00</b>	<b>(105.00)</b>	<b>0.00</b>

# Report

## ENYSLS 2009 Nominating Committee

The 2009 Nominating Committee is proud to present the following slate of nominees for the 2010-2013 Board of Directors:

### **Senior Members:**

- 1) Richard Bennett, PLS
- 2) Randy Paquin, PLS
- 3) Robert Wilklow, PLS

### **Associate Members:**

- 1) Lee Lurie
- 2) David Weiss

All nominees Bio's have been or will be sent directly to the secretary to be included in the mailing.

Thank you.

2009 Nominating Committee  
*Jody Lounsbury, PLS (Chairman)*  
*William Whimple, PLS*  
*Kurt Heiss, PLS*

## NYSAPLS Conference Committee Meeting Report

Attached is info from the last meeting of the NYSAPLS Conference Committee. The last meeting was held October 12, 2010 at NYSAPLS Headquarters.

The schedule of meetings for the coming year was established. Friday March 18 meeting will be held at the facility in Saratoga. Members of Eastern are welcome to attend as there will be a tour of the new conference center after the meeting. Exact schedule to follow.

The new facility should be completely operational by the time of the meeting. The first event will be held at the end of this month even though construction work is not complete.

At the next NYSAPLS board meeting the Regionals will be asked to become sponsor or co-sponsor of some of the items still available. Seems like money is tight but Eastern is the host of the following conference.

The expenses for the Saratoga conference are expected to be much higher than at the Turning Stone due to the fact the hall at the Turning Stone is not an expense that needs to be paid.

The conference brochure is being ready for printing and should be mailed out soon. Registration is currently available through the web site.

Early bird registrants will be entered into a drawing for a free Monumental Registration.

Respectfully submitted:

Brian F. Magee  
October 14, 2010

New York State Association of Professional Land Surveyors  
Conference Committee Meeting  
October 12, 2010  
NYSAPLS Headquarters, Albany, NY

**MINUTES**

The meeting was called to order at 10:10am by Chairman Ken Stigner, with the following members present:

*Attendance:* Ken Stigner, chair, presiding; Brian Magee, Hans Christopherson, Steve Sehnert, Kate Jonietz

*Attendance via phone:* Michael Rozeski, Alexandria Hurley

*Staff Attendance:* Amber Anderson

**I. General**

Minutes of the August 2<sup>nd</sup> meeting were accepted as submitted.

**a. 2010 Meetings**

The committee scheduled a meeting at the Turning Stone Resort to be held on either Thursday, December 9<sup>th</sup> or Tuesday, December 14<sup>th</sup>. The date will be determined after Mike meets with the Niagara Frontier regional to discuss if it is favorable for Ken and Amber to visit during their December regional meeting.

**b. 2011 Meetings**

The committee set the following schedule tentatively for 2011:

<u>Date</u>	<u>Location</u>
Friday, March 18 <sup>th</sup>	Saratoga
Tuesday, May 17 <sup>th</sup>	NYSAPLS Headquarters
Tuesday, July 12 <sup>th</sup>	NYSAPLS Headquarters
Friday, September 16 <sup>th</sup>	Saratoga
Tuesday, November 15 <sup>th</sup>	NYSAPLS Headquarters

**II. 2011 Conference – Turning Stone (Niagara Frontier)**

**a. Regional Report**

Mike reported that the last NFLSA regional meeting was held September 9<sup>th</sup>. They will meet again November 11<sup>th</sup>. He also mentioned he had spoke to professors Uli Besemann and Chris Westbrook regarding student assistance at conference. They both had encouraged utilizing their students for on-site assistance. The committee agreed, the students could assist with sign-in and introduction of speakers for the technician tracks, as well as helping out in the registration area.

In addition, Mike will confirm NFLSA's commitment to advertise in the conference journal at their next meeting.

**b. Progress Report**

Staff reviewed the progress report as of October 7<sup>th</sup>. The committee discussed potential sponsors to contact for support to reach the budgeted income goal.

**c. Conference Brochure**

The committee reviewed the conference brochure that is currently being printed and prepped for shipping. Staff pointed out a couple new highlights, such as the addition of the Pillars of Excellence awards information, the request for volunteer assistance on registration forms, and the new exhibit hall features promo.

**d. Scholarship Auction**

The committee discussed the solicitation of auction gifts. Staff will include a request for auction gifts with the booth preference request form in mid-December to encourage exhibitors to participate, and in hopes of securing gift commitments earlier than previous years. Silent auction tables will be prominently displayed in the exhibit hall to attract more bids. The committee will attempt to secure gifts and have them displayed for the welcome reception Wednesday evening. The auction will remain open until the start of the LIVE auction, Thursday evening, during the president's celebration reception.

**e. Early-bird Registration Promotion**

It was decided by the committee to offer a new promotion to encourage greater overall attendance and early-bird registration. Conference registrants that submit their registration and payment by the early-bird deadline will be entered in a drawing to receive their registration complimentary. The drawing will be held shortly after December 1<sup>st</sup>, once all early-bird registrations have been entered. The promotion announcement will be made by email.

Another promo idea for 2012 was discussed, offering a percentage discount for utilizing the online registration via NYSAPLS website. This will be re-visited when the 2012 budget is discussed and fees are formalized.

The committee also agreed it would be beneficial to encourage regionals to partake in their own local/regional contests. This could dually promote regional meeting attendance and overall conference registration. Staff was asked to reach-out to regional presidents to suggest the following:

- Local drawings, such as a free conference registration sponsored by the regional
- Local participation and solicitation of map contest entries and award nominations
- Solicitation of sponsorship by regionals to fund the new tradeshow stage and vendor presentation area

**f. Auxiliary**

Kate gave an update on the Auxiliary program progress. She reported she is doing well with staying within her expense budget for the program, as the off-site tour includes a couple low/no-cost options.

**g. Exhibits**

The committee reviewed the exhibit hall layout and made a few suggestions that staff will discuss with Isaacs Nationwide for minor revisions. Staff will contact the Saratoga CVB to request their presence at the 2011 show to promote the 2012 conference.

**III. 2012 Conference – Saratoga (Eastern NY)**

**a. Regional Report**

Brian Magee reported his region met in September, where Eastern members were showing interest in volunteering to assist with the conference. He mentioned the map contest and awards ceremony was brought up and discussed at his meeting. Staff reminded Brian his members are welcome to join the tour portion of our 2011 March committee meeting in Saratoga. Meeting details to be determined as the date gets closer.

**b. Budget**

The committee plans to review a draft of the 2012 budget at their March meeting to begin discussions on cost-cutting measures and fee setting to stay within our typical budget.

**IV. 2013 Conference – Saratoga (host TBD)**

**a. Regional Host**

It was decided to outreach for a regional host at the next board of directors meeting in November. Staff will prepare a handout of bullet points on how hosting the conference can be beneficial to a regional, and what responsibilities are involved.

**V. 2014 Conference and beyond**

**a. RFP**

Staff will prepare an RFP to be sent after the completion of the 2011 conference. She noted, it may be in the association's best interest to seek proposals now, while the economy is still at a low point and meeting facilities may be struggling.

**b. Location**

Staff will add a question to the 2011 conference evaluations, seeking attendee's preference for future conference locations. An online survey will also be conducted after the 2011 conference.



**VI. Other**

**a. Committee Education Hours**

Steve asked to look further into the possibility of committee members sitting in on education programs during the conference to receive continuing education hours. Ken noted that the fairness to all committee members may not be equal and could take away from other committee member's duties that may need assistance during another member's downtime. This will be further researched and discussed at a later meeting.

With nothing further to report, the meeting concluded at 1:18pm.